

**TOWN OF DUNE ACRES
COUNCIL MINUTES
for July 20, 2004**

The Town of Dune Acres Town Council met for its regular monthly meeting on Tuesday, July 20, 2004, at the Town Hall.

Town Council President Benjamin Bolton called the meeting to order at 7:08 p.m. with Councilpersons John Wilhelm and Louise Roberts and Clerk-Treasurer Anne Hiestand in attendance. Assistant Town Attorney Timothy Sendak arrived later in the meeting.

Council President Benjamin Bolton opened the meeting with the Pledge of Allegiance.

APPROVAL OF MINUTES: The minutes of the June 15, 2004 meeting were reviewed. Councilperson John Wilhelm moved that the minutes be approved as presented which motion was seconded by Councilperson Louise Roberts and unanimously carried.

FINANCIAL REPORT FOR the TOWN OF DUNE ACRES as of June 30, 2004:

DA Checking at Bank One	\$29,739.91
DA Money Market Account at Bank One	\$138,121.05
DA Checking Account at First State Bank of Porter	<u>\$376,408.93</u>
TOTAL cash on hand	\$544,269.89

Councilperson Louise Roberts made a motion to accept the Financial Report as submitted, which motion was seconded by Councilperson John Wilhelm and unanimously carried.

PAYMENT OF CLAIMS: Clerk-Treasurer Anne Hiestand requested permission to withhold \$95 from the billing from Patton Industries until a pending insurance matter is resolved to the satisfaction of the Town. Councilperson Louise Roberts asked about the billing for the work of the State Board of Accounts for its audit. Clerk-Treasurer Anne Hiestand explained that the bill was for the auditing the Water Utility for four years and that the bill for auditing the Town for four years would be taken directly from tax revenues due to the Town. The Clerk-Treasurer advised that she had inquired as to the basis for the billing and found that the State had raised their charges for their auditors. Councilperson John Wilhelm made a motion to pay the Claims as presented with stipulation of the \$95.00 under question being held until the question is resolved.

Andrew W. Belsha	2004 Vacation Payroll	\$113.87
Atha W. Belsha	2004 Vacation Payroll	\$574.58
Raymond C. Friday	2004 Vacation Payroll	\$194.94
David W. Kristophel	2004 Vacation Payroll	\$134.96
Philip A. Lepley	2004 Vacation Payroll	\$286.49
Nick Markovich	2004 Vacation Payroll	\$808.75
Terry R. Trout	2004 Vacation Payroll	\$337.50
Garrett L. Tyrrell	2004 Vacation Payroll	\$401.09
Bank One	Payroll Liability Check	\$732.22
Indiana Dept. of Revenue	Payroll Liability Check	\$113.43
Andrew W. Belsha	June 2004 Payroll	\$591.83
Atha W. Belsha	June 2004 Payroll	\$1,231.61
Raymond C. Friday	June 2004 Payroll	\$822.96
Anne Hiestand	June 2004 Payroll	\$354.59
David W. Kristophel	June 2004 Payroll	\$698.24
Philip A. Lepley	June 2004 Payroll	\$1,134.93
Nick Markovich	June 2004 Payroll	\$869.03
Terry R. Trout	June 2004 Payroll	\$502.00
Garrett L. Tyrrell	June 2004 Payroll	\$930.58

John T. Vucko	June 2004 Payroll	\$246.22
Bank One	June 2004 Payroll Liabilities	\$1,921.14
Indiana Dept. of Revenue	June 2004 Payroll Liabilities	\$330.31
Indiana American Water	Jan. 20 - June 30 Gatehouse	\$125.83
Datagraphics	Planning & Control Ordinance copies	\$45.36
Town of Porter	Balance due on fire contract 2004	\$5,500.00
Able Disposal	Monthly garbage service	\$74.00
K-Mart	Paper products	\$40.21
NIPSCO	Gas & electric	\$211.10
A & M Farm Center, Inc.	Screws for lawn mower	\$1.62
Martin Security Systems, Inc.	Third quarter monitoring Clubhouse	\$60.00
Sue Smith	Hose nozzle & buntings	\$27.38
Ray Friday	Use of truck in June	\$98.23
Anne Hiestand	Photocopying for meeting	\$2.75
Reliable Office Supplies	Legal size copy paper	\$71.42
Boyce Forms	Budget Forms	\$25.33
Great Lake Engineering	Engineering re: Park residence 2 Cypress & Shinn construction 6 Aspen	\$900.00
Ben Bolton	Telephone for Town Hall	\$12.86
Nextel	Monthly Service	\$64.68
Verizon North	Monthly phone	\$131.53
Joan Rearick	Tapes for meetings	\$13.77
Bank One Credit Card	See attached listings	\$1,377.02
Pinkerton Fuels & Lubricants	Monthly gasoline for vehicles	\$148.46
Great Lake Engineering	Construction Staking	\$770.00
Geo-Synthetics, Inc.	Surfacing materials	\$1,864.24
Hector Otero	Garlic Mustard pull	\$54.00
LaCorte Heating & AC	Labeled electrical panel	\$65.00
Century Pipe & Supply, Inc.	Pipe for Emergency repair Summit & Hill erosion	\$959.00
Lake & Porter County Asphalt	West Road & Mineral Sprgs Paving	\$29,640.00
Leep's Supply Company, Inc.	Pumphouse/Clubhouse sprinkler connection	\$190.04
Pioneer Lumber Inc.	Stakes & tape for fireworks	\$23.39
Melrose Pyrotechnics	July 3rd fireworks	\$5,000.00
Patton Caterpillar	Grading equipment rental & damages	\$595.00
Newark In One	Relays & tubing	\$57.89
Englewood	24 VAC GP	\$24.47
Treasurer of State	Audit 2000,2001,2002,2003	\$2,923.00
Microbac Laboratories, Inc.	Water Testing	\$1,808.00
South Shore Marina	Buoy placement	\$2,140.20
Advanced Drainage	Porta Potty for East Beach	\$85.00
Duneland Landscape LLC	Grading & construction	\$7,953.00
Q & S Corporation	Loan Payment	\$1,200.00
		\$73,325.39

CORRESPONDENCE: Letters were received from Town residents Allison Bradshaw, 23 Summit Drive, and John Slaughter, 25 East Road, requesting that the Town consider the installation of speed bumps, particularly near school bus stops and the playground. Town resident John Sullivan, 33 Crest Drive, advised that he has followed speeders to their home and they have not kept their promises to stop speeding. He suggested the Town consider installing removable speed bumps which could be moved from place to place or taken away during the winter snow season when they might otherwise be a hindrance to plowing.

Town resident Mary Ann Crayton of 2 Crest Drive said she is shocked by how fast people drive by her house on East Road. She advised that she fears for the safety of her two-year-old grandson that she babysits for. Town resident Patrice Bapst of 10 Crest Drive

suggested that the Town install blinking lights at the playground, or new signs, but that she would be opposed to speed bumps which would slow the arrival of emergency vehicles. Road Commissioner Irv Call said that electronic speed monitors are available through the State Highway Department which would allow people a visual indication of their speed. Mary Ann Crayton inquired as to when the Town might act or what additional information the Town needed to know before acting. Councilperson John Wilhelm suggested the Town might try a temporary speed bump. By consensus, the Council took the matter under advisement.

A letter was received from the Duneland Chamber inviting interested citizens to attend a session to review legislative goals to be held from 9:00 to 10:30 a.m. on August 27, 2004 at the Westchester Public Library Service Center.

COMMISSION REPORTS:

BUILDING: The Council reviewed the zoning permit application for the construction of the Park family residence at 2 Cypress Lane with the contractor, Bill Dillon. Councilperson John Wilhelm moved and Councilperson Louise Roberts seconded a motion to approve the construction of the Park residence at 2 Cypress Lane, which motion was unanimously approved. Mr. Park, who was in attendance with his wife, was introduced, and stated that he was happy to be building in the community and that initially the home would be a weekend one.

The Plan Commission has approved the plans of Paul Shinn for construction of a home on Lot 10 at 6 Aspen and a building permit has been issued.

Building Commissioner John Sullivan reported that he had made a final inspection of the Marsha Collins-Mroz residence at 23 Ridge Drive and found only minor discrepancies for correction.

FIRE: Councilperson John Wilhelm moved that the Council contribute \$250 from the Fireworks Fund to the Porter Volunteer Fire Department which joined in the 4th of July Parade and stood by during the fireworks display. Motion was seconded by Councilperson Louise Roberts and unanimously approved. Councilperson John Wilhelm stated that he favored a fireworks display for next year as people seemed to enjoy the opportunity to stay in town over the holiday and celebrate. He moved that Saturday, July 2, 2005 be designated as the day for the Town parade and fireworks display. Councilperson Louise Roberts seconded the motion which was unanimously carried. Councilperson John Wilhelm lauded the efforts of Council President Benjamin Bolton in initiating the annual fireworks display. Council President Bolton's efforts were warmly applauded by those in attendance.

ROADS COMMISSIONER: Road Commissioner Irv Call stated that while speed bumps were not universally accepted, he could install them if that's what the Town decides it wants. He stated he felt both sides of the issue should be heard before a final decision is made. He reported that the two washouts on Summit and Hill Drive had been repaired. During the repair of the washout on Hill Drive, a NIPSCO line was breached. After NIPSCO had repaired the broken line and cut the cable line in the process, the Town had to go back and redo the Hill Drive repair which had been torn up during NIPSCO's efforts.

The Road Commissioner reported that there is some final grading to be done at the new emergency access road and that the Town of Porter has some paving to do on their side of the emergency access road. Additionally, the return area on the Clubhouse drive had been repaired.

TOWN ENGINEER: Town Engineer Irv Call reported that work is nearing completion at the old Pumpouse to utilize the pumps to drive the power fire suppression system recently installed in the Clubhouse. He has secured the services of Circle "R" Mechanical to install the last three or four sections of pipe that had to be cut and threaded. A broken window at the Maintenance Building has been repaired.

The Town Engineer reported that he had submitted truck quotes that he had received to the Town Council for their consideration including one quote for the purchase of a 4-cylinder truck. Town residents questioned whether the 4-cylinder truck would be adequate for the various uses envisioned for the truck.

The Town Engineer suggested using stabilization materials on the sand near the McLaughlin residence at 75 East Road. He stated that he was opposed to the utilization of a snow fence of the type installed by the McLaughlins due to the tendency for it to fill up and become a tripping hazard. He suggested a straw made out of coconut fiber. Building Commissioner John Sullivan pointed out his understanding that the accumulation of sand on East Road near the McLaughlin residence blows in from the beach, and not necessarily from the abutting dunes. Councilperson John Wilhelm stated that he didn't think it would be appropriate to walk on the erosion control material if it were installed. Councilperson John Wilhelm moved that the Town Engineer be authorized to expend an amount not to exceed \$1000 for stabilization materials to be tried in that area. The motion, which was seconded by Councilperson Louise Roberts, was unanimously carried.

The Town Engineer reminded the Council of his suggestion that the VCR and monitor at the Gatehouse be updated by the addition of a second VCR and monitor. The current VCR and monitor are approximately six years old. The Town Engineer stated he is not in favor of using the circuit breakers in the electrical panel at the Clubhouse for on/off switches and he would prefer that some switches be installed. In any event, he has ordered blocks for the circuit breakers that need to be left on so that they are not accidentally turned off.

POLICE: . Irv Call reported that the Police Commissioner, Cecilia Call, was working late. He reported that the sign at the tennis courts had been broken and that while people have indicated they think they know who the culprit was, that information has not been made known to the Police Commissioner. It appears that the window broken at the Maintenance Building may have been vandalism as well. Security officers have been responding to problems on the beach using the Kawasaki Mule vehicle purchased last year.

ENVIRONMENT: Environmental Commissioner Susan Smith reported that Sandy O'Brien had succeeded in removing a lot of garlic mustard and that Steve Barker had begun efforts to remove oriental bittersweet starting on East Road but that he needs a helper and wants to continue his work on Sunday when he's not busy with the Coffee Creek Preserve where he is the Director. The Council's consensus was for Mr. Barker to try cutting bittersweet on Sunday using a bushwhacker and to see if there were complaints of the resulting noise.

The Environmental Commissioner reported that she was meeting with Jon's Tree Service about the removal of dead trees at East Road and Pine as well as two dead trees on East Road.

The Environmental Commissioner expressed concern about completing the cleaning and storing of the skating rink cover. She commented that she had thoroughly enjoyed using the park area when her grandson was visiting.

Council President Benjamin Bolton inquired about crown vetch. The Environmental Commissioner said it was definitely a problem and the Town needs to consider spraying. Councilperson John Wilhelm wants to try to have more dead trees identified by the next Council meeting.

WATER: Council President Benjamin Bolton said that Indiana American Water Co. has been putting off projects in Dune Acres because of problems elsewhere including, among other things, a break in a 16" main in Merrillville. Pressure and flow information was gathered showing 80 to 100 psi, with smaller mains showing less than 380 gallons per minute. Councilperson John Wilhelm reiterated the need to move ahead with the review and repair of the Oak Drive main.

MUNICIPAL CODE: Councilperson John Wilhelm said that progress is being made on the

revision of the Municipal Code. He has talked to the Indiana Association of Cities and Towns and the Committee is currently looking at a couple of models.

OLD BUSINESS: The current Park Commissioner, Onnie Pucel, of 19 Lupine Lane is moving out of Town. Councilperson Louise Roberts moved and Councilperson John Wilhelm seconded the motion that Kelly Klein of 10 Hill Drive be named as replacement Park Commissioner, which motion was unanimously carried. The Council noted that Kelly Klein has been trying to organize sports activities on the soccer field and that Mark and Kathleen Hull, 42 Circle Drive, were organizing games on the beach on Sunday afternoons.

NEW BUSINESS: A discussion was had with the Clerk-Treasurer and Assistant Town Attorney Timothy Sendak about the problems in getting timely payments to the Town’s credit card company. Attorney Sendak reported that every community that he has worked for has had trouble with credit cards and that he would recommend a purchase order system as being the best from a paper trail standpoint. He suggested that while the Town could adopt an ordinance authorizing the Clerk-Treasurer to pay the credit card bills ahead of Council authorization to avoid late charges, his suggestion would be having no credit cards.

QUESTIONS AND DISCUSSIONS: It was reported that the Clubhouse has new kitchen cabinets and that volunteers have been in the process of washing and restocking the dishes. A discussion was had as to whether voting should continue to be at the Clubhouse. The Council concluded that the amenities for poll workers are better at the Clubhouse, at least until improvements could be made at the Town Hall. Councilperson Louise Roberts moved that the Clubhouse continue to be offered as a polling place, which motion was seconded by Councilperson John Wilhelm and unanimously carried.

Town Resident Patrice Bapst, 10 Crest Drive, inquired as to the cost of the washout repairs on Hill Drive and Summit and no one knew those figures.

Councilperson Louise Roberts moved that the meeting be adjourned, which motion was seconded by Councilperson John Wilhelm and unanimously adopted. Council President Benjamin Bolton adjourned the meeting at 9:16 p.m.

Benjamin Bolton, Town Council President

John Wilhelm, Town Council Member

Louise Roberts, Town Council Member

Anne Hiestand, Clerk-Treasurer